

83-0963/1

19 May 1983

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Director of Central Intelligence  
SUBJECT: Elimination of Inefficiency, Waste, and Abuse

I appreciated your report on elimination of inefficiency, waste, and abuse. There should be lots of other areas where similar efforts would pay off. It seems to me everyone around here travels whenever they please. Other agencies have achieved big savings by centralizing approval of travel commitments and expenditures. We saved \$60,000 or so, not to mention time in reading, by getting rid of Media Highlights. What efforts have been made to control expenditures on printing, film and other expensive publications products?



William J. Casey

L204A

XF R107

